



You re Hired!: The Ultimate Guide to CV Writing (Paperback)

By Delroy Constantine-Simms

Think Doctor Publications, 2016. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****. You re Hired! Is the most definitive and well-researched guide to planning, writing and presenting compelling CVs that will maximise your chances of getting an interview. You re Hired! makes it clear, that if you fail to grab the attention of your prospective employer within a few seconds, your CV will be consigning to the bin of rejections. If you want your CV to avoid the dustbin of rejections, take note of the suggestion in You re Hired! In order to transform your CV into a targeted, high-impact, job-winning tool, by way of coaching you how to spotlight your professional skills, qualifications and experiences. You re Hired! Will also enable you to understand the variety of CV formats, such as the Chronological, Functional and Combination CVs supported by explanatory notes and advice; including, sample covering letters. You re Hired!, suggests that the use of snappy phrases starting with strong action verbs to describe your functional skills and the use of clearly defined headings and subheadings, if relevant, to organize your CV are extremely important. Furthermore You re Hired! underscores that Clarity, Conciseness,...



Reviews

Comprehensive manual! Its this sort of excellent read through. We have read through and i also am certain that i will going to read through once more again later on. You wont sense monotony at at any time of your time (that's what catalogs are for regarding in the event you question me). -- **Prof. Geraldine Monahan**

The ebook is simple in go through better to fully grasp. It is actually rally exciting throgh reading through period. It is extremely difficult to leave it before concluding, once you begin to read the book. -- Alexander Jacobi

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