



Microsoft Word 2013 Master Class (Paperback)

By Michelle N Halsey

Silver City Publications Training, L.L.C., United States, 2017. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****. Learn how to use the Microsoft Word(R) 2013 and get into the standard features of the program. Microsoft Word(R) 2013 now has the ability to edit PDF files without the need to convert. With Word(R) 2013 you are also provided a new landing screen, which makes launching, and creating documents easier than ever. A new set of templates and design tools are included with Word(R) 2013. Users are also given an improved interface with an array of powerful tools to help you share your documents through Skydrive! The Word(R) 2013 Master Class is an omnibus collection of the Essentials, Advanced, and Expert Guides.



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