

## Marquee Series: Microsoft (R) Excel 2016: Workbook (Paperback)



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### **Reviews**

*Without doubt, this is actually the best job by any publisher. It is written in basic phrases instead of difficult to understand. You will like the way the author publishes this publication.*

*(Dr. Marvin Deckow)*

## MARQUEE SERIES: MICROSOFT (R)EXCEL 2016: WORKBOOK (PAPERBACK)



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EMC Paradigm,US, United States, 2016. Paperback. Condition: New. Language: N/A. Brand New Book. Marquee Series: Microsoft Excel 2016 offers a highly visual, hands-on approach to learning Microsoft Excel. Ideal for 1 or 2 credit courses, this text facilitates self-paced, accelerated, and traditional learning formats.Key FeaturesStep-by-step, project-based instruction in two- and four-page activities with screen visuals help students meet learning objectives quickly.Four progressive levels of case-based assessment, including the popular Marquee Challenge, ensure software mastery at the introductory level.Teaches the key formulas and functions for preparing budgets and analyzing common numerical problems.Model answers of in-section projects are shown in text.Individual Challenge activity connects students lives and interests to project goals.



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