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Final Draft!. Paperback. Book Condition: New. Paperback. 244 pages. Dimensions: 10.9in. x 8.2in. x 0.6in. Instant Recommendation Letter Kit (Fourth Edition) is a unique information resource that focuses on the writing of ALL types of recommendation letters and reference letters for personal, business, character, employment, and college admission situations. The KIT CONTAINS A SPECIAL E-MAIL ADDRESS THAT KIT OWNERS CAN USE TO ORDER A FREE MS-WORD FILE THAT CONTAINS ALL 89 OF THE REAL-LIFE LETTER TEMPLATES. In addition to a wealth of tips, tricks, pointers, and information it also contains a bonus chapter on how to write college admission essays, including downloadable essay samples, as well as a researched collection of links to the top sites on the Net for recommendation letter writing info and services. This Kit is widely considered to be the number one resource on the planet for writing ANY kind of recommendation letter. This Kit Covers the Six Primary Recommendation Letter Types: - Recommendation letters job related, college admission related - Letters of Recommendation collegeuniversity admission related - Reference letters job, business, and community related - Character reference letters - business and personal - Commendation letters employment and community related - Performance evaluation letters employment and college related Here's what you get in this Recommendation Letter writing kit: Complete recommendation letter writing style guide with a wealth of tips, trick, pointers, and insider information for writing ALL types of letters of recommendation. Now with 89 fully-formatted real-life sample templates covering every type of recommendation or reference letter you will ever need to write. Exclusive access by e-mail to the 89 letter templates in a form that you can download directly into your word processing program and work with (MS-Word). Over 150 Recommendation Power Phrases that are key to composing effective, appropriate, and professional letters of recommendation for...



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